



Royal Alberta Cage Bird Club

BYLAWS



ARTICLE I – NAME

Section 1: The name of the Club shall be Royal Alberta Cage Bird Club

Section 2: The headquarters of the Club shall be City of Calgary, Province of Alberta

Section 3: The Club will not have a Club seal, official business will be conducted and ratified by the signatures of the Executive as outlined in the By-Laws.

ARTICLE II – MEMBERSHIPS

Section 1: Membership shall be open to all persons with an interest in cage birds.

Section 2: Membership fees are due upon receipt of application for membership. For those that join during the current year, a prorated fee may be applied.

Section 3: Membership renewal fees shall be paid no later than December 31.

Section 4: Any member who is in arrears for fees or assessments for any year shall be automatically suspended on December 31, but may be reinstated upon full payment of fees.

Section 5: Any members wishing to withdraw from membership may do so upon giving notice in writing to the Executive Board of Directors through the Secretary.

Section 6: Any member may be expelled from membership for any cause which the Club may deem reasonable upon a two-thirds vote of all members in good standing and present at a general meeting.

Section 7: Membership fees shall be determined and may be revised by the members at a general meeting.

Section 8: Members of the club shall have a level assigned to them by the executive board based on their amount of experience and advance in level as outlined in Appendix A. Those with more responsibility in the club shall need to have achieved higher levels of experience as outlined in descriptions of positions.

ARTICLE III – HONORARY MEMBERSHIPS

Section 1: Honorary membership may be granted in respect and recognition of meritorious service to the Club.

Section 2: The motion to grant such Honorary Membership, shall be made at one meeting with the election being held at the next meeting. Election to Honorary Membership shall require an 80% vote in favor of the motion from the members present at the time of the election.

ARTICLE IV – BOARD OF DIRECTORS

- Section 1:** The Executive Board of Directors shall consist of: President, Vice President, Secretary/Treasurer, Rings Secretary, and Promotions Director(s).
- Section 2:** The Executive Board of Directors shall have full control and management of the affairs of the Club.
- Section 3:** The Executive Board of Directors shall regularly meet at least once every three months as called by the President with ten days notice by letter, or email, or three days notice by telephone.
- Section 4:** A special executive meeting may be called at the instruction of any two Executive Directors, provided a request in writing is made to the President to call such a meeting, and stating the business to be brought before the meeting.
- Section 5:** Any three Executive Directors shall constitute a quorum.
- Section 6:** Meetings may be held without notice if a quorum of the Executive Board is present, provided, that any business transactions at such meetings shall be ratified at the next regularly called meeting of the Executive Board, otherwise they shall be null and void.
- Section 7:** The term of office for a Director shall be determined by the Executive Directors when they are appointed.
- Section 8:** Directors (outside of the Executive Board of Directors) may be appointed as needed by the Executive Board.
- Section 9:** Directors/Officers may be removed from office. An Executive Director/Officer who fails to attend three consecutive general meetings shall be asked to resign their position. An Executive Director/Officer who fails to carry out the duties of their position, will be approached at the Executive meeting and be offered assistance. If the duties of the Director/Officer continue to remain unsatisfactory, the Executive will request that the Director/Officer resign their position. Failing resignation, a motion will be brought forward by a member at a general meeting to remove the Director/Officer from the position. To do this, a minimum of 75% of the current membership must vote, and 75% of those votes must be in favor of removing the director. Then the position will be opened for nomination.

ARTICLE V – DUTIES OF THE BOARD OF DIRECTORS

- Section 1: President -** shall be ex-officio a member of all committees; shall when present, preside at all meetings of the Club and of the Board as Chairperson; shall enforce the Constitution and preserve order at all meetings; shall be one of three signing officers for financial matters.
- Section 2: Vice President-**shall preside at any meeting in the absence or request of the President; shall assist the President or act in their stead (will communicate with the president) if the president is unavailable; shall be one of three signing officers for financial matters.

Section 3: Secretary/Treasury-shall attend all meetings of the Club and of the Board and shall keep accurate minutes of same; shall have charge of all correspondence of the Club; shall be under the direction of the President and the Board; shall keep records of all members of the Club and send notices of the various meetings as required. Shall receive all monies paid to the Club and be responsible for the deposit of these monies to the account of the Club; all cheques issued shall be signed by the Treasurer and one other signing authority; shall present a full detailed account of receipts and disbursements to the Board whenever requested and at the meetings of the Club; shall prepare a statement at year end at the Annual General Meeting and submit a copy of same to the Secretary for the records of the Club. Shall collect and receive the annual dues or assessments levied by the Club.

Section 4: Rings Secretary- shall keep a system of closed bands and detailed pedigree registration for the protection of the members; shall keep a record of all the members of the Club and their addresses;

Section 5: Director- shall promote the Club and the activities of the Club in a professional manner; shall assist with media advertising for special events; shall perform duties as assigned by the Board based on the affairs of the club that are related to their appointment as director.

ARTICLE VI – ELECTIONS

Section 1: An annual general meeting shall be held once each calendar year in February, and all members in good standing shall receive 30 days written notice before the meeting.

Section 2: Nominations for candidates for the Executive Board of Directors shall be requested by December 31st, and a nomination form will be available on the website.

Section 3: Nominations for candidates for the Executive Board of Directors will be accepted at the January meeting and elections will follow at the annual general meeting with results determined by majority vote of members with ballots cast by hand or by secret ballot.

Section 4: Any member who has achieved a Royal level of recognition from experience and expertise and is a member in good standing shall be eligible to hold any position on the Executive Board of Directors.

Section 5: Any vacancy occurring during the year can be filled at the next meeting, provided it is so stated in the notice calling such meeting.

Section 6: The newly elected Executive Board of Directors shall commence their duties at the Next scheduled meeting.

ARTICLE VII – AUDITING

Section 1: The accounts of the Club shall be audited by two members of the Club each year following the Annual General Meeting, to ensure they are kept appropriately, and accurate.

ARTICLE VIII – MEETINGS

- Section 1:** General meetings will be held at least 4 times per year. Meetings will be at a pre-determined time and day, such date being posted on the website and announced by email 30 days before the meeting.
- Section 2:** Four members in good standing shall constitute a quorum at any meeting.
- Section 3:** The February meeting shall be the annual general meeting and include the election when needed of the Executive Board of Directors.
- Section 4:** A special general meeting can be called at any time by the President or Executive Board by notice in writing by email and on the website eight days previous to the meeting date or three days notice by telephone.
- Section 5:** A special general meeting shall be called by the President or Secretary upon receipt by him/her of a petition signed by one third of the members in good standing, setting forth the reasons for calling such meeting, and notice given in by email and posted on the website eight days previous to the meeting date or three days notice by telephone.
- Section 6:** Meetings shall be conducted in an orderly manner with all discussion addressed to the Chair, and following the guidelines of Roberts Rules of Order.

ARTICLE IX– VOTING

- Section 1:** Any member who has not withdrawn from membership nor been suspended nor expelled from the Club and who is otherwise a ‘member in good standing’, shall have the right to vote at any meeting of the Club. One vote shall be cast for one membership. Voting shall be in person and not by proxy.

ARTICLE X – REMUNERATION

- Section 1:** Unless authorized at any meeting and after notice of same, no Director/Officer or member of the Club shall receive any remuneration for services.

ARTICLE XI – BORROWING POWERS

- Section 1:** For the purpose of carrying out its’ objects, the Club may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures; but this power shall be exercised only under the authority of the Club, and in no case shall debentures be issued without the sanction of a special resolution of the Club.

ARTICLE XII – SPENDING AUTHORITY

- Section 1:** Approval by the Board of Directors required on amounts over \$100 to a maximum of \$300.
- Section 2:** Approval by the membership required on amounts over \$300.

Section 3: The Show Managers budget shall be approved by the Executive Board of Directors and will not require approval by the membership.

Section 4: Any member in good standing has the right to inspect the books and records of the Club upon giving thirty days notice to the Executive. The books and records shall be opened to that member at the next monthly general meeting and in the presence of the Treasurer and one other Executive Director.

ARTICLE XIII – BYLAWS

Section 1: The Bylaws may be rescinded, altered or appended by a “Special Resolution” passed by a majority of not less than 75% of the members entitled to vote and present in person at a general meeting of which 30 days written notice, specifying the intention to propose the Special Resolution, has been duly given to all members in good standing on record on the date of such notice.

APPENDIX A – Club Level Descriptions

Beginner; Beginner level advances to bronze after one year with a mentor from the club of Bronze or higher level, or two years on their own.

Bronze; Bronze level advances after one year of participating in shows as a Bronze member, or two years without show participation.

Silver; Silver level advances after one year participating in shows as a Silver member plus contributing one article or working as a mentor with one Beginner. Or advances after two years participating in the club as a Silver member.

Gold; Gold advances after two years participating in shows a Gold members a, contributing one article, and attending at least three meetings per year for two years. Or advances after four years participating in club as a Gold level member.

Royal; Royal level is the highest level of achievement and allows person to serve on any level of responsibility for the club.

SPECIAL RESOLUTION

**I HEREBY CERTIFY THAT THE FOLLOWING SPECIAL RESOLUTION WAS PASSED
AT A MEETING OF THE MEMBERS OF**

THE ROYAL ALBERTA CAGE BIRD CLUB

ON THIS DATE: March 31, 2014. ACCEPTING THE BYLAWS AS STATED